

# Job Description

## ASSEMBLER

Department:	Assembler
Reports To:	Assembly Supervisor

### JOB SUMMARY:

Perform repetitive assembly operations to assemble units or sub-assemblies having a limited number of parts and details, with simple fitting and adjustment requirements.

### ESSENTIAL DUTIES:

- Setup, inspect and approve assembly process
- Assemble units or sub-assemblies
- Use assembly fixtures and power type bench tools
- Solder or unit test – or similar operations
- Inspect parts and recognize defective parts
- Perform other duties as assigned

### MINIMUM QUALIFICATIONS:

- Must have a high school diploma or GED
- Must have at least 6 months previous manufacturing experience
- Must be able to lift up to 50 lbs. on a regular basis
- Must be fluent using a computer
- Must have reliable transportation

### PREFERRED QUALIFICATIONS:

- Previous assembly experience
- Previous hand tool experience
- Previous measuring experience

### PHYSICAL AND MENTAL DEMANDS:

- Must be able to lift up to 50 lbs. on a regular basis
- Must be able to read gauges
- Must be able to wear eye and hearing protection
- Must be able to use basic math skills
- Must be able to stand 10-12 hours a day
- Must be able to work in a hot environment up to 120 degrees

*The mental and physical requirements described here are representative of those that must be met by an individual to successfully perform the essential functions of this position.*

### WORKING ENVIRONMENT:

- Hot environment up to 120 degrees
- Loud machinery
- Air conditions include foundry dust

*The work environment characteristics described here are representative of those an individual encounters while performing the essential functions of this position.*